



# South Central Behavioral Health Board

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## *Executive Committee special meeting*

*Agenda for May 2, 2019*

**I. Convene SCBHB Executive Committee special meeting 11:30 a.m.**

- A. Call to order – James Brown
- B. Roll Call/ Housekeeping – EJ Poston
- C. Any other items to add to today's agenda (?)

**II. Consent Agenda – *ACTION ITEM* – James Brown**

- A. Approve April 10, 2019 Executive Committee minutes
- B. Accept for filing: financial reports Feb2019 & Mar2019

**II. Action Items**

- A. The Walker Center mini-grant application – reevaluate initial disqualification?
- B. Approve two new 'voting members' for CMHS?

**III. Non-Action Items**

**A. Membership**

- 1) Does this board have procedures in place regarding expiring member terms?
  - a. Automatic renewal? Must re-apply?
  - b. Resignation letter? Require retiring member to recommend replacement?
  - c. Assign duties re administration/monitoring of this issue (expiring terms, resignations, recruitment) to a board member?
  - d. Do we need to revise bylaws? Or post specific procedures anywhere?
- 2) Does this board have procedures/protocols in place regarding attendance or lack thereof?
  - a. Secretary's duty, per Bylaws Appendix D and previous meeting decision.
  - b. Do we need to revise bylaws? Or post specific procedures anywhere?
- 3) Does this board have procedures in place for new member orientation?
  - a. Documents – Conflict of Interest, Code of Conduct, Code of Ethics, etc.
  - b. How often require reaffirmation signature?
  - c. Assign administration/monitoring of these documents to a board member?
  - d. Revise bylaws?

**B. Discuss (Monthly? Quarterly?) IDH&W call.**

**IV. Announcements**

- A. Next General Board meeting: May 08, 2019
- B. Next CMHS meeting: May 22, 2019
- C. Next Executive Committee meeting: June 12, 2019

**V. Adjourn**