



# SOUTH CENTRAL BEHAVIORAL HEALTH BOARD

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## EXECUTIVE COMMITTEE MEETING MINUTES FEBRUARY 13, 2019

Board Members (P-Present, E-Excused, T-Telephone, A-Absent)

- P James Brown – Adult SUD Consumer (Chair)
- T Rick Huber – Adult MH Consumer (Vice Chair & Secretary)
- P Don Hall – Twin Falls County Commissioner
- P Debbie Thomas – Walker Center provider of SUD Services
- T Eric Snarr – Minidoka County Sheriff

SCPHD Administration:

- P Melody Bowyer, SCPHD Director
- A Linda F. Montgomery, SCPHD Board of Health, Chair
- P EJ Poston, SCPHD Admin Support

Guest(s):

- P Jim McNall, ICRMP
- P Kevin Sandau, CMH Sub-Committee chair
- T Bevin Modrak, LCPC, Optum

- I. Meeting convened at 11:35 a.m. Quorum achieved. 5 of 5.
- II. Consent agenda – Don Hall moved to approve consent agenda as listed. Rick seconded the motion. Consent agenda approved.
  - a. Dec 12, 2018 minutes
  - b. Dec 2018 financial report
  - c. Letter of Support to Idaho Association of Counties (IAC)

III. Non-Action items

- a. Children’s Mental Health Subcommittee chair, Kevin Sandau – On behalf of the local CMH subcommittee, Chris Freeburne (IDH&W) reached out to other regions re leadership & membership of their CMH subcommittees. Based on the responses received, Kevin requested clarification from the SCBHB Executive Committee.
  - i. Must the chairperson of the CMH subcommittee be a member of the SCBHB? No. The Executive Committee agreed that qualification is not required. It is preferred, however, that at least one SCBHB member is a member of the subcommittee and participates in the subcommittee’s meetings.
  - ii. How is membership to the CMH subcommittee solicited and approved? Initial discussion was that the 3-member SCBHB Appointing Authority should receive, review and approve the request to serve, however, after further consideration, the Executive Committee agreed that the SCBHB Appointing Authority approves appointment to the main board, not any related committees or subcommittees. It was agreed that the SCBHB Executive Committee would be the approving authority for CMH subcommittee voting members. Applications are required. In an effort to avoid quorum and open meeting law issues, the Executive Committee recommended that the subcommittee keep voting membership to 5, 7, or 9.



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- b. Mini grants 2019 – We reviewed the details, guidelines and requirements of the mini-grant processes. Open application windows Jan-Mar and Jul-Sep. The funding is for future needs, not current or past events. The event for which the funds will be used cannot occur until *after* the award notification. Advertising the grants? Email blasts, word-of-mouth, organizations, churches, school counselors, BPA, Medicaid. (EJ to research Nancy's old files to see if there is a list of email addresses for the blast.) Discussed recusal situations. OK to apply again, even if previously awarded.
- c. James announced the board's latest member, Jennette Pimental, who will be filling the recently-added position of Prevention Specialist.
- d. Jim McNall from ICRMP helped us understand many definitions and details of the Open Meeting Law.

#### IV. Calendar

- a. Next Children's Mental Health Sub-Committee: February 27, 2019
- b. Next General Board meeting: March 13, 2019
- c. Next Executive Committee meeting: April 10, 2019

#### V. Meeting adjourned at 1:30 p.m.

James Brown

SCBHB Chair

Rick Huber

SCBHB Vice-Chair

Attest: Melody Bowyer, SCPHD Director